



Research Communications Officer

- **Start the New Year with a new role!**
- **Research Comms Role – to scientists and lay audiences**
- **Engaging brand, great opportunity to contribute**

With a recent change in leadership structure and a renewed purpose, the National Breast Cancer Foundation (NBCF) has a prominent brand and profile that resonates across Australia. The NBCF is known both for the funds it raises from the community and for its peer-reviewed grants program that enables the very best breast cancer research (\$74m worth of funding contributed since its inception in 1994).

The role of Research Communication Officer provides a uniquely exciting opportunity to contribute to the strategic evaluation of our research investment portfolio and provide effective communication of research outcomes, to multiple audiences. The role offers a compelling combination of communications to both the science community and lay audiences.

To excel in this role, you will have:

- Postgraduate qualifications in research, public health or policy
- Excellent written and oral communication skills to both scientific and lay audiences
- Experience of the medical research funding landscape within Australia
- Knowledge of the processes required for the management of research grant applications

Your major deliverables will include:

- Providing regular updates on research outcomes to the NBCF Board, internal committees and across the Foundation
- Reporting and secretariat support to the Director, Research Investment.
- Ensuring our internal committees, such as Research Advisory Committee are run in a timely and efficient manner
- Monitoring research information on the NBCF website and in the public arena, so that it is accurate and up to date
- Liaising with the research community to ensure they are kept informed via web and email of NBCF research programs and updates
- Contributing to and maintain a transparent framework of public accountability and evaluation for cancer research programs including the preparation of timely reports about research investments.
- Assist with the preparation and implementation of the NBCF Research and Communication Strategy
- Building strong relationships with our Research Advisory Committee, our Marketing & Communications Team and external stakeholders

You will work within the Research Investment Team and report to the Director, Research Investment. This is a compelling role with an already engaged audience, who are keen to be kept up to date on research outcomes.

To be considered for this role please send your resume and covering letter to recruitment@nbcf.org.au before close of business 20 December 2011.